

# State Emergency Response Commission (SERC)

## Special Meeting

Wednesday, June 20, 2018

Location: Division of Fire Safety  
1311 U.S. Route 302, Suite 600  
Barre, VT 05641

### SERC Members Attending

- Todd Cosgrove - Chair – Department of Public Safety Seat (Designee for Commissioner Thomas Anderson)
- Mary Lamson – Proxy for Shaun Coleman – Regional Planning Commission Seat
- Erica Bornemann – Non-Voting Member – Secretary
- Erik Rosenbauer – Local Emergency Planning Commission (LEPC) Seat
- Michael Collins - Extremely Hazardous Substances (EHS) Reporter Seat
- Todd Sears – Agency of Transportation Seat (Designee for Secretary Joe Flynn)
- Annie MacMillan – Agency of Agriculture, Food, & Markets Seat (Designee for Secretary Tebbetts)
- Daniel Whipple – Department of Labor Seat (Designee for Commissioner Lindsay Kurrle)
- John Berino – Hospitals Seat

### SERC Members Absent

- Tim Crolley/Richard Spiese – Agency of Natural Resources Seat (Designees for Secretary Julie Moore)
- Chris Bell/Dan Batsie –Department of Health Seat (Designees for Commissioner Dr. Mark Levine)
- Ray Allen – Law Enforcement Seat
- Prescott Nadeau – EMS Seat
- Kim Lapierre – Reporting Transportation Entity Seat
- Robert Gowans – Fire Service Seat
- Carl Rogers - Local Government Seat

**Call to Order - Todd Cosgrove, Chair 10:03 AM**

Chair reviewed LEPC Chair meetings. Chair expressed that he has heard LEPC Chairs' concerns. Department of Public Safety legal counsel is reviewing the tort and liability concerns expressed. Chair will send out these recommendations/conclusions once complete.

**Additions or Deletions to the Agenda –**

Adding an item related to selection of a Vice Chair.

**Public Comments -**

None

**Motion: Approval of May 16, 2018 SERC Regular Meeting Minutes –**

A motion was made to approve the May 16, 2018 SERC Regular Meeting Minutes with the following modifications; addition of LEPC 2 Chair and Executive Committee's resignation and inclusion in the list of attendees of Mary Lamson. The motion was seconded – Unanimously approved.

**Subcommittee Reports –**

Finance Subcommittee report – John Berino reviewed the work of the subcommittee and proposed that the full body of the SERC take up one motion to approve all subcommittee recommendations for FY'19 Hazchem funding and LEPC applications received.

LEPC 1's Hazchem application was discussed. A question was discussed regarding LEPC's processing of Tier II reports. Is this duplicative work between the Tier II administrator and the LEPCs? LEPCs use the Tier II data for mapping and to double-check/verify certain data with the reporting facility. LEPCs and the State Tier II Administrator sometimes don't receive the same Tier II reports. Nationally, there is a 10%-20% discrepancy rate per the EPA. Should Local Emergency Management Plans (LEMPs) include Tier II sites? Some towns already do this. There are numerous facilities statewide and nationwide that should report per Tier II but do not. Further discussion ensued on who should be creating GIS layers based on Tier II data. Viewpoints on this matter varied as to who could best complete this; state government or LEPCs?

The Chair was asked to have a future agenda item at the next SERC Regular Meeting to discuss this issue (possible duplication of effort between the Tier II administrator and LEPCs in processing Tier II data and GIS rationalization statewide for such data).

**Motion: The SERC shall approve all recommendations made by the SERC Finance Subcommittee in their entirety –**

The motion was seconded – Unanimously approved.

Chair will draft a letter with this recommendation addressed to DPS Commissioner Anderson.

LEPC/SERC Liaison Subcommittee report – No report entered.

There was a discussion on possibly forming another subcommittee focused on training needs of LEPCs. The body came to the conclusion that the various people interested in forming a training subcommittee be made members of the LEPC/SERC Liaison Subcommittee. This was discussed further and the general consensus was this is how the LEPC/SERC Liaison Subcommittee should proceed. No motion made. The next LEPC/SERC Liaison Subcommittee meeting is being held on June 27, 2018 at 9:00AM.

The By-Laws of the SERC were discussed. There was no decision to form a new subcommittee tasked with developing new By-Laws however the some SERC members agreed to review the latest By-Laws on record and present changes to the full SERC body at the August SERC Regular Meeting.

**Other Items -**

Selection of Vice Chair

The Chair appointed Todd Sears as the Vice Chair of the SERC.

The Chair read into record the resignation letter from Paul Fraser, LEPC 6 Chair. Erik Rosenbauer was elected new Chair of LEPC 6. Brattleboro Retreat will now be the fiscal agent for LEPC 6.

The Chair reported that LEPC 2 will cease operations on June 30, 2018. The Chair will be discussing the continuing operations with the outgoing LEPC 2 Chair.

Discussion on venue for next SERC meeting in August. Looking for a spot in Chittenden County.

**Motion: Adjournment**

A motion was made to adjourn the SERC meeting. The motion was seconded – Unanimously approved.

**Meeting was adjourned at 10:48 AM**

Next Regular Meeting: **Wednesday, August 15, 2018 at 10:00 A.M.** at the Chittenden County Regional Planning Commission offices located at 110 West Canal Street, Suite 202, Winooski, VT 05404-2109

All SERC and SERC Subcommittee meetings will be publicly warned at the Vermont Department of Libraries website located at <http://libraries.vermont.gov/events>