



State Emergency Response Commission (SERC)

Regular Meeting (Rescheduled from November 2018)

Wednesday, January 30, 2019

Location: Department of Public Safety Headquarters

45 State Drive, 2nd Floor, Waterbury, VT 05671-1300

SERC Members Attending

- Todd Cosgrove - Chair – Department of Public Safety Seat (Designee for Commissioner Thomas Anderson)
- Todd Sears – Vice Chair – Agency of Transportation Seat (Designee for Secretary Joe Flynn)
- Erik Rosenbauer – Local Emergency Planning Commission (LEPC) Seat
- Dan Whipple – Department of Labor Seat (Designee for Commissioner Lindsay Kurrle)
- John Berino – University of Vermont Medical Center - Hospitals Seat
- Tim Cropley - Agency of Natural Resources Seat (Designee for Secretary Julie Moore)
- Chris Bell –Department of Health Seat (Designee for Commissioner Dr. Mark Levine)
- Carl Rogers – Town of Barre - Local Government Seat
- Josh Cox – Secretary - Vermont Emergency Management (Designee for Director Erica Bornemann)

SERC Members Absent

- Kim Lapierre – Suburban Propane - Reporting Transportation Entity Seat
- Anne Macmillan/Linda Boccuzzo - Agency of Agriculture, Food, & Markets Seat (Designee for Secretary Tebbetts)
- Ray Allen – Grand Isle Sheriff's Department - Law Enforcement Seat
- Prescott Nadeau – Williston Fire Department - EMS Seat
- Robert Gowans – Montpelier Fire Department - Fire Service Seat

Vacant SERC Seats

- Vacant Seat - Regional Planning Commission Seat
- Vacant Seat - Extremely Hazardous Substances (EHS) Reporter Seat



1. Call to Order - Todd Cosgrove, Chair 10:12 AM
2. Additions or Deletions to the Agenda – None.
3. Public Comments – None.
4. **Motion:** Approval of August 15, 2018 SERC Meeting Minutes – Motion made and seconded to approve the minutes as submitted. **Motion passed unanimously.**
5. Hazchem Grants – The Department of Public Safety Finance Section staff reported on balances of LEPCs and the status of executed award agreements for FY'19.
6. Community Right To Know/Tier II & Vermont Hazardous Materials Response Team Report – As submitted.
7. ANR Spill Team Report – As submitted.
8. Committee Reports –
 - a. Finance Committee – **No report submitted.**
 - i. Discussion regarding future Hazchem funding recommendation from Finance Committee was tabled by Chair Cosgrove until the February Regular SERC Meeting.
 - ii. Chair Cosgrove stated he would forward the Finance Committee's request for legal interpretation to the Department of Public Safety Commissioner's Office for review.
 - iii. Replacement of Chief Robert Gowans on this Committee was discussed and it was decided that a SERC Member will be appointed to the Committee by the Chair at the February Regular SERC Meeting.
 - b. LEPC Liaison – **No report submitted.**
 - i. Chair Cosgrove stated that Prescott Nadeau has resigned as Chair of this Committee and a new Chair needs to be appointed. Chair Cosgrove stated a SERC Member will be appointed to this post at the February Regular SERC Meeting. This Committee has not met since July 2018.
 - ii. Chair Cosgrove encouraged Chief Peter Lynch with the Vermont Fire Academy (VFA) to speak about current activity at the Academy. Chief Lynch stated all Firefighter I and HazMat Operations training is occurring now. Classes are fully booked. New instructors have been brought on at the VFA as well..



9. LEPC 10 Response Plan Review – LEPC 10 has submitted their annual response plan to the SERC for review and comment. Vice Chair Sears asked if any such plans had ever been reviewed by the SERC. Secretary Cox stated that no such plan has been submitted to the SERC for review since at least 2016. Secretary Cox also stated that when requested by an LEPC it is one of the SERC's core statutory responsibilities to review such plans and provide comments and guidance to the LEPC. Vice Chair Sears stated that the SERC is in need of a process to review LEPC response plans and this should be developed. Chair Cosgrove tabled review of this response plan until the February Regular SERC Meeting.
10. Next meeting date: Wednesday, February 20, 2019 was discussed as the next SERC Regular Meeting date; 10 AM – 12 PM. The location of this meeting will be at the Vermont Agency of Transportation, 2178 Airport Rd, Barre, VT 05641.
11. Other Items –
 - a. Dan Whipple from the Department of Labor reported that his Department has been doing some outreach to LEPCs to clarify what their capabilities are as it relates to an emergency event/disaster. This outreach will continue over the next few months.
 - b. Chair Cosgrove stated that he received an update from the LEPC 2 Chair. The LEPC 2 Chair stated that they are still looking to find someone for administrative assistance since the Rutland Regional Planning Commission ceased providing such service.
12. **Motion:** Adjournment: A motion was made to adjourn the SERC meeting. The motion was seconded – **Unanimously approved.** Meeting adjourned at 10:58AM.

All SERC and SERC Committee meeting agendas and meeting minutes may be found at <http://vem.vermont.gov/programs/serc>

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