



State Emergency Response Commission (SERC)

Meeting Minutes

Wednesday, August 21, 2019
Department of Public Safety, 2nd Floor
45 State Drive, Waterbury, VT 05671

SERC Members In Attendance

- Kim Lapierre – Chair - Suburban Propane (HazMat Transportation Seat)
- Todd Sears – Vice Chair – Agency of Transportation (AOT Seat)
- Josh Cox – Secretary – Vermont Emergency Management (VEM Seat, Non-Voting)
- Todd Cosgrove - Department of Public Safety (DPS Seat)
- Erik Rosenbauer – Local Emergency Planning Commission 6 (LEPC Seat)
- Anne Macmillan - Agency of Agriculture, Food, & Markets (VAAFMS Seat)
- Tim Cropley - Agency of Natural Resources (ANR Seat)
- Carl Rogers – Town of Barre (Municipal Seat)
- Matthew LaRock – Global Foundries (EHS Facility Seat)
- Victoria (Tory) Littlefield – Two Rivers-Ottawaquechee Regional Commission (RPC Seat)
- Steve Monahan – Department of Labor (DOL Seat)
- Christopher Dube – Professional Firefighters of Vermont (Fire Service Seat)

SERC Members Absent

- Chris Bell/Dan Batsie – Vermont Department of Health (VDH Seat)
- Prescott Nadeau – Williston Fire Department (EMS Seat)
- John Berino – University of Vermont Medical Center (Hospitals Seat)
- Ray Allen – Grand Isle Sheriff's Department (Law Enforcement Seat)

Interested Persons Attending

- Rhonda Camley – Department of Public Safety (DPS)
- Peter Lynch - Vermont Fire Academy (VFA)
- Tyler Diercks – Environmental Protection Agency (EPA)
- Glenn Herrin – Vermont Emergency Management (VEM)
- Sue Sharbino – Vermont Emergency Management (VEM)
- Leonard Wallace – Environmental Protection Agency (EPA)
- Drew Meyer - Environmental Protection Agency (EPA)
- Charles Colley – U.S. Department Homeland Security – Chemical Facility Anti-Terrorism Standards (DHS-CFATS)



- Peter Gregory – Two Rivers-Ottawaquechee Regional Commission (TRORC)
 - Michael Harrington – Department of Labor
1. Call to Order - Kim Lapierre, Chair - 10:01 a.m.
 2. Additions or Deletions to the Agenda – Move Agenda Item 10 (Committee Reports) to become a sub-item of Agenda Item 7 (Re-Alignment of LEPCs Discussion)
 3. Roll Call
 4. Meeting Minutes

Motion: to approve minutes of May 15, 2019 SERC meeting as submitted made by Todd Cosgrove, seconded by Todd Sears. **Motion passed unanimously.**
 5. Public Comments – None
 6. Team Reports
 - a. Todd Cosgrove reported on Tier II submissions
CSV file ability has been added for next year’s Tier II software.
 - b. Todd Cosgrove reported on the HAZMAT Team
Repurposed Stowe response trailer, enabling response to any large spill in the state.
Goal is to get another one for the southern portion of the state.
 - c. Tim Cropley presented ANR Spill Team Calls Report for previous quarter
 7. Re-Alignment of LEPCs Discussion (All)
 - a. Erik Rosenbauer – LEPC/SERC Liaison Committee Report
Invitation to join this Committee was made to all present (chaired by an appointed SERC member). LEPC 9 sent their Response Plan to the SERC for review and it was very well done.
 - b. Challenging to find enough volunteers to cover all the existing LEPCs, whereas consolidating into just a few (possibly 1, 2 or 4 LEPCs) would enable them to have more volunteers, expertise, and funds. Discussed State funding for positions currently performed by volunteers. Could have temporary or contractual based employees to work specific projects. The SERC does not want to discourage current active LEPCs. The SERC would like to show appreciation to those LEPCs that have been actively participating and putting in many hours of volunteer time. LEPC 6 volunteered to fund the inaugural annually recurring LEPC Chair dinner/meeting with details to be determined. Suggestion to have this yearly to coincide with the VEM Emergency Preparedness Conference was also discussed. RPC staff that supports LEPCs should also be invited to this first LEPC Chair dinner. Location of the dinner will be the Vermont



Technical College in Randolph. Tory Littlefield will arrange booking this venue once a date has been finalized. The end state of this year's annual LEPC Chair Dinner will be to have a validated redistricting LEPC model for the SERC to ratify.

- c. The LEPC/SERC Liaison Committee will meet to frame the SERC recommendations for reconfiguring the LEPCs, will present the proposal to LEPCs and bring feedback back to the SERC for the next meeting in November.

8. LEPC Template Plan – (Glen Herrin - DPS)

- a. Drafting this template was under the assumption this was for volunteers, vs aided/supported person
 - Review & adopt
 - Make comments on this, integrate this w/ LEPC 9 plan (and any other LEPC plans submitted to the SERC)

Motion: made by Todd Cosgrove to make it mandatory to add transportation routes for EHS facilities. Carl Rogers seconded.

Motion passed unanimously.

- b. The SERC will review the LEPC Plan template again at the November meeting.

9. Committee Reports

- a. Rhonda Camley reported on LEPC financials. Notice of funding awards for FY'20 are currently being sent out to all LEPCs that applied.
- b. Peter Lynch (VFA) reported on recent training activity of the Vermont Fire Academy

10. To be rescheduled for the next SERC meeting - Presentation on Statewide Commodity Flow Study –(Tory Littlefield)

11. Other Items

- a. November SERC meeting originally scheduled for November 20, 2019 10 a.m.
 - i. **Motion** made to move meeting date to November 13, 2019 10 a.m. by Erik Rosenbauer. Seconded by Victoria (Tory) Littlefield
Motion passed unanimously.
- b. Status of additional SERC appointments (Josh Cox)
 - i. Appointments signed by the Governor; RPC Seat, Fire Service Seat, and EHS Facility Seat. Additional appointments that need to be made by/near November 2019; EMS Seat, Hospitals Seat and Law Enforcement Seat

12. Adjournment (12:01 P.M.)

- a. **Motion** made to Adjourn by Carl Rogers, seconded by Victoria (Tory) Littlefield



Motion passed unanimously.

All SERC and SERC Committee meeting agendas and meeting minutes may be found at <http://vem.vermont.gov/programs/serc>

All SERC and SERC Committee meetings will be publicly warned at the Vermont Department of Libraries website located at <http://libraries.vermont.gov/events>