

VERMONT STATE EMERGENCY RESPONSE COMMISSION

Regular Meeting

Date: Wednesday November 15, 2017

Time: 10:00 AM

Location: 45 State Drive, Department of Public Safety Headquarters, 2nd Floor, Waterbury, VT

Meeting Minutes

Meeting called to order: 10:01 a.m. Quorum verified

Addition to agenda: Vote on Vice Chair added to item 14 "Other Business"

Roll Call/Introductions (See attendance sheet attached)

Len Wallace from EPA gave a presentation on Federal Statutes and the role of the SERC.

Public Comment – Tim Bouton thanked the Commissioner of DPS for awarding additional funds for FY '18 from the Hazchem fund.

Motion: Vote on 9/14/2017 Minutes – Motion, second – Approved.

Hazchem Grants – Todd Cosgrove reviewed the memo from the Commissioner of the awarding of additional Hazchem funds for FY '18 for a total of \$12,000.

DPS Finance provided an update of FY '18 Hazchem awards.

Hazchem FY '19 process was discussed. Solicitations will go out late February, early March. Forming a sub-committee to review grant applications. Money will be issued in arrears unless the LEPC presents documentation supporting hardship for prepaying their bills. Limited cash availability. Have 10 days to submit proof of payment. Treasurers' and progress reports must be submitted prior to year end. Level funded budget approved of \$52,000 and is available for LEPCs to apply for. The \$4000 request should be submitted separately from any additional funds applying for.

Tim requested that LEPCs be notified by June 1 regarding FY'20's budget process. No motion made.

Motion: Finance Subcommittee

Motion made and Seconded to form a Finance Subcommittee

Motion Passed; Kim L, John B., DPS-Finance, VEM (3 voting members from the SERC, two ex-officio members (DPS-Finance and VEM)).

Tier II & HAZMAT

Todd Cosgrove reviewed Tier II submissions and the VHMRT Report. The 2017 packet will be emailed on December 4th. Each LEPC will get a copy as well. This year Todd will be sending a packet to all municipalities, schools, so they know they have to report (even if they are exempt). A representative of the school should be a part of the LEPC.

HAZMAT – Oct. 28th Todd met with Quebec's dept. of Public Safety and discussed cross border support. Discussed doing an exercise in Canada utilizing VT, NH and ME. Several training sessions and presentations were given. Tim sent a reminder of the law to many "Mom & Pop" grocery stores with gas pumps, about leaks and hazardous spills. Working with many fire stations to stop in and check at gas stations to make sure they are trained and aware of the law.

Tim Cropley asked that an email go out to the SERC List providing their contact info.

Al asked that VEM notify LEPCs on upcoming trainings. Trainings can be found on the VEM website.
<http://vem.vermont.gov/training>

Watch Officer

Jason Gosselin reviewed the VEM Watch Officer third quarter report. ANR, HAZMAT and the Watch Officer's reports are combined. LEPC 5 had 13 different reports; information pertaining to the SEOC, EMAC requests and reports are referenced under LEPC 5. LEPC's can see the report via the emailed situation reports. Jason explained the reasoning behind having "high level" access to the reports.

Jason offered anyone who wants to be added to the VEM Watch Officer Daily Situation Report distribution list to contact him at Jason.gosselin@vermont.gov

Motion: LEPC/SERC Liaison Sub Committee

LEPCs need guidance from the SERC on what they are supposed to report on. Prescott spoke to how that sub-committee would work. Prescott – made a motion, seconded by Al. **Motion Passed** for a 3-person committee; Lennie (EPA) as ex-officio, and the Secretary from VEM, Prescott, Al, and Shaun were identified as members.

By-Laws were discussed. The latest draft By-Laws will be reviewed at the next meeting.

LEPC Reports – Verbal reports providing a summary of general activities/meetings of each LEPC were submitted by LEPC 1, LEPC 2, LEPC 5, LEPC 7, LEPC 8, LEPC 9.

Vice Chair

Todd asked that the SERC vote on a Vice Chair – Prescott nominated Al Barber for Vice Chair. Al was voted as Vice Chair unanimously.

Meeting was adjourned at 12:12 PM