

**State Emergency Response Commission (SERC)
November 16, 2016**

**State Emergency Operations Center
45 State Drive
Waterbury, VT 05671-1300**

SERC Members Attending

Al Barber – LEPCs
Julie Didier – Hospitals
Tim Cropley – ANR
Annie Macmillan – AGR
Mike Stevens – Law Enforcement
Carl Rogers – Local Government
Rob Schell – DPS DEMHS
Neil Fulton – Fire Service – Vice Chair
Alec Portalupi – VTRANS
Mike Collins – Hazardous Substances
Chris Bell, Health

SERC Members Absent

Kim (Brill) Lapierre –Transporting Chemicals
Shaun Coleman – RPCs
Dan Whipple – Labor
Harry Chen – Health
Emergency Medical Services – Vacant

Also Attending:

Len Wallace – USEPA
Janet Bowen – USEPA
Terri Picard – DEMHS
Bob Weinert – DEMHS
Karen Smith – DPS Admin
Deb Cummings – DPS Admin
Bojan Brkovic – DPS Admin
Rhonda Camley – DPS Admin
Bruce Melendy – NVDA
Lee Krohn, CCRPC
Meghan Rodier – LCRPC
Les Burns – Labor
Jim Tonkovich – 211
Todd Cosgrove – DPS HazMat
Bruce Martin – DPS HazMat
Dan Lavilette – ARC

Call to Order

Introductions

Minutes approved

HMEP – Karen Smith

- HMEP 14 – In liquidation close out, Training side has zero balance. Planning side has \$5,000, close out by December 31, 2016. Working on final progress reporting and final draw.
- HMEP 15 – Training side is spending money. Planning side received first reimbursement request which is a sub grant agreement with Two Rivers for \$30,000. Ends September 30, 2017.
- HMEP 16 – will spend down 2015 before spending any money.

Hazardous Chemicals Fund - Deb Cummings

July thru September - Revenue was \$4,260.00, Expenses \$115, 277.91. Trial balance through October, revenue \$21,185.00, expenses \$155,782.00.

HazChem 17 – 7 have been paid, LEPC 5 and 12 sub agreements executed today. LEPC 4 and 7 are still waiting for application. LEPC 10 looking for a fiscal agent to work with.

Community Right-to-Know – Todd Cosgrove

- Report to the SERC was reviewed – *attached*
- Tier II packets being sent out by December 9, 2016

Watch Officer Report/ ANR Report – Bob Weinert and Tim Cropley

- Watch Officer Report and ANR Report attached.
- Watch Officers need more instruction on how to completely and correctly enter all information into tickets.

Len Wallace – USEPA (presentation attached)

Presentation on National Enforcement Issues (NEI) with an example of Swan Valley Cheese, Swanton, VT ammonia leak investigation.

Financial Tracking – Brenda Buker and Marie Hayward

Explained grant monitoring, application procedure, progress reports, treasurer reports, award requirements, previous year fund balances, and reporting requirements.

Committee Reports

- Bylaws still in draft form, when Chair is officially appointed they will be moved on.
- Can someone put together a list of members of each committee

SERC Action Items

- Membership Approvals – waiting for re-application form for Kim Lapierre, and appointment letter from Harry Chen for Chris Bell and alternate.
- Appointments – waiting for someone to be appointed to Emergency Medical Services slot
- LEPC 12 roster submitted and approved

Citizens Corp Council

- Pending approval of new bylaws to move forward for creation of council.

LEPCs reported on current events

Other Items

- Tim Cropley - EPA is coordinating geographical response planning for Lake Champlain. February meeting would like to have Jim Carew give a presentation on this subject.
- VT and NH State Fire Marshall offices are working together to reduce carbon monoxide exposure. There will be a summit on strategy to reduce carbon monoxide exposure on November 30 in West Lebanon, NH.

Next meeting

Wednesday, February 15, 2016 - 9:00 am-11:00 am
State Emergency Operations Center, Waterbury