Call to Order – Robert Schell presiding.

Introductions

Minutes Motion for approving the November 16, 2016 SERC meeting minutes for approval; seconded.

Grant Statuses

- HMEP Grant – Rob Densmore
  - HMEP 14 has closed out.
  - HMEP 15 – The planning side has seen a small amount of expenditure; expecting more expenditures in the Spring. The sub recipient, Two Rivers-Ottawquechee Regional Commission advises the project’s progress is on hold due to Winter and pick up in Spring with assessments of the placards.
- Hazchem Funds - Debbie Cummings
  - HazChem FY17 All LEPCs have been paid with the exception of LEPC 13 which should be paid this week.
  - Quarterly Treasurer’s Reports-The following LEPCs have not submitted their quarterly Treasurers’ reports: LEPC 3 (Southern Windsor), LEPC 4 (Franklin), LEPC 7 (Bennington), LEPC 10 (Orleans), LEPC 13 (Grand Isle).

Team Reports

- State Hazmat Team Report / Community Right-to-Know – Todd Cosgrove
- DEMHS Watch Officer Report – Jason Gosselin
- ANR Spill Team Report – Tim Cropley
Presentations
- EPA Geographic Response Plans on Lake Champlain in VT - Jim Carew
- Updated Hazchem Funding Process – Rhonda Camley and Marie Hayward.
  - Tim Bouton recommended and additional amount above and beyond be added in addition to the statutory allocation.

Committee Reports
- Legislative/legal Committee consists of: Tim Stetson, Al Barber, Robert Schell.
  - Bylaws still in draft form, after the SERC Chair is officially appointed the SERC Bylaws will be addressed.
- Training Committee consists of: Mike Collins, Kim Lapierre, Al Barber, Tim Bouton, Neil Fulton, and a representative from the Fire Academy. No news.
- LEPC/SERC Liaison Committee is made up of Al Barber.
  - Neil Fulton made a suggestion that a percentage of the Tier II fees collected go directly to the LEPCs.
  - Tim Bouton also suggested that if any new facility starts reporting that their first year’s fees collected go directly to the LEPC [that reporting facility is in].
- Membership Committee.
  - Membership rosters for LEPCs 5, 8 and 10 were approved.
- Citizens Corp Advisory Committee. Pending approval of new SERC bylaws to move forward for review of council.
- A “Finance” Committee was proposed to be made up of various members of the SERC. Exact membership to be identified at a later time.

LEPC Notes
- The EPA provided two workshops in Vermont regarding Tier II. Both sessions were well attended.
- Upcoming tabletop exercises, emergency plan reviews coming up. A functional exercise was conducted.
- Tier II reports are starting to come in.
- Some LEPCs are meeting at off-site locations for site-visits.

SERC Action Items
- Appointments – The Hospital representative is vacant. The Hospital Association will be moving forward to propose a nominee for the vacancy.

Meeting Adjourned - Motioned, seconded.

Next Meeting
Wednesday, May 17, 2017 - 9:00 am-11:00 am
State Emergency Operations Center, Waterbury