

STATE SUPPORT FUNCTIONS (SSFs) SUMMARY

State Support Functions (SSFs) have been organized to facilitate coordination of state emergency management operations. SSFs and member agency responsibilities are as follows:

1. TRANSPORTATION - State Support Function (SSF) #1

To provide assistance to State and local governmental entities and voluntary organizations requiring transportation capacity to perform response missions following a catastrophic or major disaster or emergency. Support includes, but is not limited to: coordinating assessment of the transportation system to support emergency operations; making the necessary emergency repairs to the state transportation system; assist local jurisdictions with emergency repairs to their transportation system when resources are available; identifying and obtaining (from state agencies, the federal government, or by donation, lease or purchase) appropriate transportation assets and/or transportation support capabilities to meet response and recovery operational requirements; coordinating establishment of emergency refueling and maintenance facilities. Identify evacuation routes along the state and federal highway systems and with the assistance of SSF13 (Law Enforcement), coordinate evacuations along those routes should the emergency require.

PRIMARY: Agency of Transportation

SUPPORT: Agency of Education; Agency of Natural Resources, Department of Fish & Wildlife and Department of Environmental Conservation; Department of Buildings & General Services; Department of Corrections; Department of Motor Vehicles; Department of Public Safety, Division of Emergency Management and Homeland Security, and State Police; Office of The Adjutant General, VT National Guard; Department of States Attorneys & Sheriffs' Association; Civil Air Patrol

Applicable Federal ESF #1 - Transportation: (DOT)

2. COMMUNICATIONS - State Support Function (SSF) #2

To provide a means of defining, specifying, and performing the functions of radio, information technology and telecommunication through coordination with appropriate private, commercial, federal, state and local agencies and organizations to minimize loss of life and property in the event of an emergency or disaster.

In addition to maintain and sustaining existing radio, internet and telecommunications, this State Support Function coordinates with the appropriate agencies to restore those capabilities in the event a short or long term disruption.

PRIMARY: Department of Information and Innovation and Department of Public Safety, Criminal Justice Services

SUPPORT: Agency of Natural Resources, Department of Fish and Wildlife & Forests, Parks & Recreation; Agency of Transportation; Department of Buildings & General Services; Department of Education [Learning Network of Vermont (LNV)]; Department of Public Safety, Division of Emergency Management and Homeland Security, and State Police; Department of Public Service; Office of The Adjutant General, VT National Guard; Vermont

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Interactive TV Network; E-911 Board; Civil Air Patrol; Radio Amateur Civil Emergency Services; Fairpoint; Vermont Telephone (Vtel); Level3, Comcast

Applicable Federal ESF #2 - Communications: (DHS, NCS)

3. PUBLIC WORKS AND ENGINEERING - State Support Function (SSF) #3

The mission of State Support Function 3 is to provide technical advice and evaluation, engineering services, contracting for or providing construction management and inspection, contracting for the emergency repair of water and wastewater treatment facilities when resources are available, potable water and ice, emergency power and real estate support to assist the State in meeting goals related to lifesaving and life-sustaining actions, damage mitigation, and recovery activities following a major disaster or emergency.

PRIMARY: Agency of Transportation; Vermont Division of Fire Safety (VDFS); Agency of Natural Resources, Department of Environmental Conservation

SUPPORT: Agency of Administration; Office of the Attorney General; Agency of Agriculture, Food and Markets; Agency of Natural Resources, Department of Forests, Parks & Recreation; Department of Buildings & General Services; Department of Health; Department of Public Safety, Division of Emergency Management and Homeland Security; Department of Public Service; Office of The Adjutant General, VT National Guard; US Army Corps of Engineers; Civil Air Patrol

Applicable Federal ESF #3 – Public Works & Engineering: (DOD – ACOE & DHS, FEMA)

4. FIREFIGHTING - State Support Function (SSF) #4

The mission of State Support Function 4 is to manage and coordinate firefighting activities and other fire department based special operations (USSAR), in addition to supporting local agencies or departments. Including the prevention, detection, suppression and recovery from urban, rural, and wild-land fires and other fire department based operations resulting from, or occurring coincidentally with a catastrophic or major disaster or other emergencies where the resources of the municipality or fire district are not adequate.

PRIMARY: Department of Public Safety, Division of Fire Safety; Agency of Natural Resources, Department of Forests, Parks & Recreation

SUPPORT: Agency of Transportation; Vermont National Guard; American Red Cross; U.S. Forest Services; Department of Public Safety, Vermont State Police, and Division of Emergency Management and Homeland Security

Applicable Federal ESF #4 - Firefighting: (USDA, FS)

5. EMERGENCY MANAGEMENT, RECOVERY & MITIGATION - State Support Function (SSF) #5

The mission of this State Support Function is to support all State agencies and departments across the spectrum of incident management from preparedness and prevention to response and recovery, as well as mitigation. That includes but is not limited to: facilitating

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information flow in all phases of incident management from pre-incident prevention and awareness to recovery and mitigation, supporting and facilitating multi-agency planning and coordination and coordination of available Federal and State programs and resources for recovery and mitigation.

PRIMARY: Department of Public Safety, Division of Emergency Management & Homeland Security (DEMHS)

SUPPORT: All State Support Functions and other agencies. Actual participation in the overall effort is dependent of the size and scope of the disaster or incident and the phase of incident and emergency management (awareness, preparedness, prevention, response, recovery or mitigation).

Applicable Federal ESF #5 – Emergency Management: (DHS, FEMA) & ESF #14 – Long-term Community Recovery and Mitigation: (DHS, FEMA; DOC; HHS; HUD; TREAS; SBA)

6. MASS CARE, EMERGENCY ASSISTANCE, HOUSING & HUMAN SERVICES

- State Support Function (SSF) #6

Mass Care encompasses shelter (existing or constructed facilities); feeding (fixed sites, mobile feeding units); bulk distribution of food and supplies; first aid at mass care facilities and designated sites and family well-being inquiry. The American Red Cross (ARC) is the primary organization that operates mass care shelters in Vermont. Both the American Red Cross and the Salvation Army (SA) provide feeding capability through their own resources.

SSF-6 ensures coordination of mass care services to provide for the safety and well-being of household pets and service animals during evacuations and sheltering. SSF-8 (Health & Medical Services) and SSF-11 (Agriculture & Natural Resources) ensure support to SSF-6 through an integrated response. SSF-11, under SSF-6, coordinates support services for household pets and service animals during disasters.

The Department of Health will facilitate the placement of Functional Needs and Medical Surge individuals in existing operational facilities, e.g. nursing homes, care homes, etc. in coordination with the Agency of Human Services.

Emergency Assistance includes assistance required by individuals, families and their jurisdictions to ensure that immediate needs beyond the scope of the traditional “mass care” services provided at the local level are addressed. These services include: support to evacuations (including registration and tracking of evacuees); reunification of families; provision of aid and services to special needs populations; evacuation, sheltering, and other emergency services for household pets and services animals; support to specialized shelters; support to medical shelters; nonconventional shelter management; coordination of donated goods and services; and coordination of voluntary agency assistance.

Housing includes housing options such as rental assistance, repair, loan assistance, replacement, factory-built housing, semi-permanent and permanent construction, referrals, identification and provision of accessible housing, and access to other sources of housing assistance.

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Human Services includes the implementation of disaster assistance programs to help disaster victims recover their non-housing losses, including programs to replace destroyed personal property and help to obtain disaster loans, food assistance benefits, crisis counseling, disaster unemployment, disaster legal services, support and services for special needs populations, and other Federal and State benefits.

PRIMARY: Agency of Human Services

SUPPORT: Agency of Agriculture, Food and Markets; Agency of Natural Resources; Agency of Transportation; Agency of Commerce and Community Development; Department of Aging & Independent Living; Department for Children & Families; Department of Buildings & General Services; Department of Corrections; Department of Education; Department of Forests, Parks and Recreation; Department of Health; Department of Labor; Department of Mental Health; Department of Public Safety, Division of Emergency Management and Homeland Security, Division of Fire Safety, and State Police; Office of The Adjutant General, VT National Guard; American Red Cross; VT Food Bank; Vermont VOAD; Radio Amateur Civil Emergency Services; Vermont Association of Hospitals and Health Systems (VAHHS)

Applicable Federal ESF #6 - Mass Care, Housing & Human Services: (DHS, FEMA & American Red Cross)

7. RESOURCE SUPPORT - State Support Function (SSF) #7

This State Support Function is responsible for providing personnel, logistical and resources support to state and local emergency response and recovery efforts. Support includes, but is not limited to: locating, procuring, and issuing resources (facilities, furniture, office equipment, airline tickets, vehicles, cargo trucks, fuel, lodging, power generation equipment, communications gear, etc.) necessary to support response and recovery efforts which are not readily available in a cost efficient manner from other state agencies or existing state resources.

Additionally, BGS will serve as central point for the coordination of the operations of the State's donations management program to include providing information thru the PIO Officer to the public on what is needed and the most appropriate methods for donating; properly and efficiently handling donations of goods and services; and assisting voluntary disaster relief agencies, as needed, in their donations, storage and distribution functions.

SerVermont will act as a statewide clearinghouse for support and coordination of volunteer management. This will most effectively be executed through local volunteer coordinators. SerVermont will process volunteer needs and ideally match them with volunteer offers at the local level. SerVermont will coordinate with the PIO communication of public messaging to manage spontaneous volunteers. Priority will be given to soliciting volunteer support from affiliated volunteer organizations that will provide training, supervision, and liability insurance for volunteers.

PRIMARY: Department of Buildings & General Services and Agency of Human Services, SerVermont

SUPPORT: Agency of Administration; Agency of Human Services; Agency of Transportation; Department of Forests, Parks and Recreation; Department of Health; Department of Human Resources; Department of Public Safety, Division of Emergency

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Management and Homeland Security Unit; Department of Tourism & Marketing; Office of The Adjutant General, VT National Guard; American Red Cross; VT Food Bank; VT VOAD; Vermont Association of Hospitals and Health Systems

Applicable Federal ESF #7 – Resource Support: (GSA) and Volunteer & Donations Management Annex (DHS, FEMA)

8. HEALTH AND MEDICAL SERVICES - State Support Function (SSF) #8

To ensure emergency provision of the state's governmental resources for medical and personal care; to facilitate and/or coordinate the provision of private resources for medical and personal care for disaster victims; to supplement and support disrupted or overburdened local medical service personnel and facilities; to perform deceased identification and mortuary services operations; and to relieve personal suffering and trauma.

PRIMARY: Department of Health

SUPPORT: Secretary of State, Agency of Agriculture, Food & Markets, Agency of Human Services; Agency of Natural Resources; Agency of Transportation; Department for Children and Families, Department of Disabilities, Aging and Independent Living; Department of Banking, Insurance, Securities & Health Care Access; Department of Education; Department of Labor; Department of Mental Health; Department of Public Safety, Division of Emergency Management and Homeland Security, State Police, and Division of Fire Safety; Office of The Adjutant General, VT National Guard; Vermont Office of Veteran's Affairs; American Red Cross; Vermont Association of Hospitals and Health Systems; VT Funeral Directors Association; VT Pharmacists Association; VT State Medical Society

Applicable Federal ESF #8 (Public Health and Medical Services): (HHS)

9. SEARCH AND RESCUE - State Support Function (SSF) #9

The purpose of this State Support Function is to rapidly deploy designated response units to provide specialized lifesaving assistance to local authorities in the event of a major disaster or emergency. Search & Rescue operational activities include locating, extricating, and providing on-site medical treatment to victims trapped in collapsed structures, lost in remote areas of the State, or in dangerous water environments.

PRIMARY: Department of Public Safety

SUPPORT: Agency of Natural Resources, Department of Environmental Conservation, Department of Fish & Wildlife and Department of Forests, Parks & Recreation; Agency of Transportation; Department of Labor; Department of Public Safety, Division of Emergency Management and Homeland Security, Division of Fire Safety, Vermont State Police; Department of Health, Emergency Medical Services; Office of The Adjutant General, VT National Guard; Department of States Attorneys & Sheriffs' Association; Civil Air Patrol; American Red Cross

Applicable Federal ESF #9 - Search & Rescue: (DHS, FEMA)

10. HAZARDOUS MATERIALS - State Support Function (SSF) #10

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To coordinate a response to threatened or actual releases or discharges of hazardous materials and oil spills. Support includes, but is not limited to: coordinating and managing the overall state effort to detect, identify, contain, cleanup, or dispose of hazardous materials and oil released into the environment, and assisting local governments with the same; coordinating assessments of the effects of spills, discharges, and releases on natural resources (air, water, land, and animal life) and people; providing technical advice and emergency public information on the protective actions necessary to preserve health and protect property; coordinating state efforts when assisting federal and local agencies involved in emergency response, cleanup, and recovery actions pursuant to federal statutes; serving as the State's primary incident coordinator for site-specific response activities involving hazardous materials and oil spills; and coordinating state efforts to recover emergency response and cleanup costs from responsible parties, and to mitigate the effects of future discharges, spills, or releases.

PRIMARY: Department of Public Safety, Division of Fire Safety

SUPPORT: Agency of Agriculture, Food and Markets; Agency of Natural Resources; Agency of Transportation; Department of Health; Department of Labor; Department of Motor Vehicles; Department of Public Safety, Division of Emergency Management and Homeland Security, and State Police; Department of Public Service; Department of States Attorneys & Sheriffs' Association; Vermont Hazardous Materials Response Team (VHMRT); American Red Cross

Applicable Federal ESF #10 - Oil and Hazardous Materials Response: (EPA & DHS, USCG)

11. AGRICULTURE & NATURAL RESOURCES - State Support Function (SSF) #11

The mission of this state support function is to provide the mechanism for coordination of state, local and private resources to control and to eradicate an outbreak of a highly contagious or economically devastating animal/zoonotic disease, highly infectious exotic plant disease, or economically devastating plant pest infestation in response to a significant emergency involving animals (livestock and companion), and plants in Vermont. Additionally, the SSF provides emergency support to farms in Vermont. It further provides for protection of natural and cultural resources and historic properties resources prior to, during, and/or after an incident in Vermont.

PRIMARY: Agency of Agriculture, Food and Markets and Agency of Natural Resources

SUPPORT: Secretary of State; Agency of Commerce & Community Development; Agency of Transportation; Department of Buildings & General Services; Department of Health; Department of Public Safety, Division of Emergency Management and Homeland Security, and State Police; Office of the Adjutant General, VT National Guard; University of Vermont Extension; Vermont Farm Bureau; USDA APHIS Veterinary Services; USDA APHIS Plant Protection and Quarantine; USDA Farm Service Agency; American Veterinary Medical Association; animal support groups (see Animal Disaster Emergency Plan – ADEP which is Tab 4 of this annex).

Applicable Federal ESF #11 - Agriculture and Natural Resources: (USDA & DOI)

12. ENERGY - State Support Function (SSF) #12

This State Support Function assists in the provision of emergency power and other energy sources to support emergency response and recovery efforts and normalize community functions in the restoration of non-telecommunications utility systems as well as fuel oil and propane supplies damaged as a result of disasters. Support includes, but is not limited to: assessing energy and utility system damages, supply and requirements to restore such systems; and providing emergency information, education, and conservation guidance to the general public concerning energy and utility services.

PRIMARY: Department of Public Service

SUPPORT: Agency of Agriculture, Food and Markets; Agency of Natural Resources; Agency of Transportation; Department of Buildings & General Services; Department of Labor; Department of Public Safety, Division of Emergency Management and Homeland Security, Division of Fire Safety and State Police; Office of The Adjutant General, VT National Guard;

Applicable Federal ESF #12 - Energy: (DOE)

13. LAW ENFORCEMENT - State Support Function (SSF) # 13

This annex establishes procedures for the command, control and coordination of all State and local law enforcement personnel and equipment to support local law enforcement agencies during emergencies. SSF-13 also establishes procedures for the use of the Vermont National Guard in security missions requested by local law enforcement agencies.

SSF-13 activities include:

- General law enforcement activities
- Maintaining public order
- Credentialing and access control at the incident site,
- Site security,
- Traffic and crowd control,
- Assistance for evacuations,
- Securing essential facilities, utilities and supplies,
- Analyzing conditions and making public safety and security recommendations,
- Assisting in developing appropriate warnings to the affected public,
- Providing security for the Strategic National Stockpile,
- Assisting with reconnaissance and surveillance,
- Coordinating criminal investigative activity,
- Providing safety and security training for responders,
- Force protection,
- Identifying and coordinating contracted services for public safety and security missions.

PRIMARY: Department of Public Safety, State Police

SUPPORT: Office of Attorney General; Secretary of State; Agency of Natural Resources, Department of Fish and Wildlife, Law Enforcement Division; Agency of Transportation, Department of Motor Vehicles; Department of Corrections; Department of Liquor Control;

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Department of Public Safety, Division of Emergency Management and Homeland Security, Division of Fire Safety; Department of States Attorneys & Sheriffs; Office of the Adjutant General, VT National Guard; Civil Air Patrol; Criminal Justice Training Council; Vermont Association of Chiefs of Police

Applicable Federal ESF #13 - Public Safety and Security: (DHS & DOJ)

14. PUBLIC INFORMATION - State Support Function (SSF) #14

SSF-14 develops and disseminates a variety of information, education, and instructions to the general public, government officials, and the news media through direct contact, briefings, presentations, news releases and advisories, web site and social media engagement, and response to public and news media queries. Support includes, but is not limited to: serving as the official spokesperson concerning Division of Emergency Management & Homeland Security emergency management activities and involvement in emergency response and recovery operations; serving as the primary point-of-contact with the news media for DEMHS and; overseeing the Joint Information System (JIS), including the Joint Information Center (JIC) and Media Center, as required, to support emergency response and recovery operations; and coordinating community relations/outreach efforts as part of state emergency response and recovery operations.

PRIMARY: Department of Public Safety, Division of Emergency Management and Homeland Security

SUPPORT: All State Support Functions and other agencies

Applicable Federal ESF #15 - External Affairs: (DHS)

RECOVERY SUPPORT FUNCTIONS (RSFs) SUMMARY

Recovery Support Functions (RSFs) have been organized to facilitate coordination of state emergency management recovery. RSFs and member agency responsibilities are as follows:

1. Economic and Community Development Task Force

The mission of this Recovery Support Function is to sustain and/or rebuild businesses and employment, develop economic opportunities that result in sustainable and economically resilient communities after large-scale and catastrophic incidents, and support and build recovery capabilities and community planning resources for local and state governments needed to effectively plan for, manage, and implement disaster recovery activities. This Recovery Support Function is responsible for the assessment and recovery of business economic impacts and current and projected community development activities.

This Recovery Support Function is located in the Economic, Housing and Social Component Branch of the Operations Section at the State Emergency Operations Center.

PRIMARY: Agency of Commerce and Community Development

Applicable Federal RSF - ECONOMIC RECOVERY SUPPORT FUNCTION (DEPT OF COMMERCE) and COMMUNITY PLANNING AND CAPACITY BUILDING RECOVERY SUPPORT FUNCTION (DEPT OF HOMELAND SECURITY/FEDERAL EMERGENCY MANAGEMENT AGENCY)

2. Historical and Cultural Restoration Task Force

The mission of this Recovery Support Function is to address longer term historical and cultural resource recovery needs after a large-scale and catastrophic incident. This Recovery Support Function is responsible for the assessment and recovery of State & Local governmental facilities, designated historical facilities, museums/monuments, and other cultural organizations and facilities.

This Recovery Support Function is located in the Economic, Housing and Social Component Branch of the Operations Section at the State Emergency Operations Center.

PRIMARY: Agency of Commerce and Community Development, Secretary of State

Applicable Federal RSF – NATURAL AND CULTURAL RESOURCES RECOVERY SUPPORT FUNCTION (DEPT OF INTERIOR)

3. Housing Task Force

The mission of this Recovery Support Function is to address pre- and post-disaster housing issues and coordinate and facilitate the delivery of resources and activities to support local governments in the rehabilitation and reconstruction of destroyed and damaged housing, whenever feasible, and development of other new accessible, permanent housing options. This Recovery Support Function is responsible for the establishment of the State Housing Task Force, and the assessment and recovery of housing needs and available resources to meet the needs.

This Recovery Support Function is located in the Economic, Housing and Social Component Branch of the Operations Section at the State Emergency Operations Center.

PRIMARY: Agency of Commerce and Community Development

Applicable Federal RSF – HOUSING RECOVERY SUPPORT FUNCTION (HOUSING AND URBAN DEVELOPMENT)

4. Individual and Family Needs Task Force

This Recovery Support Function is responsible for the tracking of Individual Assistance statistics, retaining up-to-date Preliminary Damage Assessment and Damage Assessment results, retaining Mass Care and EA statistics, and retaining information on voluntary agency participation.

This Recovery Support Function is located in the Economic, Housing and Social Component Branch of the Operations Section at the State Emergency Operations Center.

PRIMARY: Agency of Human Services, American Red Cross, Volunteer Organizations Active in Disasters

Applicable Federal RSF – NONE

5. Health and Medical Task Force

The mission of this Recovery Support Function is to assist locally-led recovery efforts in the restoration of the public health, health care, and social services networks to promote the resilience, health and well-being of affected individuals and communities. This Recovery Support Function is responsible for tracking the status of hospitals & medical facilities, mental health support facilities, support of Town Health Officers, Community Action Programs, and state provided social service programs.

This Recovery Support Function is located in the Services Branch of the Operations Section at the State Emergency Operations Center.

PRIMARY: Department of Health, Agency of Human Services

Applicable Federal RSF – HEALTH AND SOCIAL SERVICES RECOVERY SUPPORT FUNCTION (DEPARTMENT OF HEALTH AND HUMAN SERVICES)

6. Debris Management Task Force

This Recovery Support Function is responsible for the establishment and dissemination of policy relating to debris management, identifying areas of concern, and identifying and fulfilling assistance needs.

This Recovery Support Function is located in the Services Branch of the Operations Section at the State Emergency Operations Center.

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PRIMARY: Agency of Natural Resources, Agency of Transportation

Applicable Federal RSF – NONE

7. Infrastructure and Environmental Restoration Task Force

The mission of this Recovery Support Function is to provide support to state, local, and other infrastructure owners and operators in their efforts to achieve recovery goals relating to the public engineering of infrastructure systems. This Recovery Support Function is responsible for the tracking the status of state/local roads, state/local bridges, airfields, railroads, EMAC resources, Mutual Aid activities, contractor support, water distribution systems, wastewater systems, wells, areas of environmental concern, environmental activities, areas of hazardous materials concern, and hazardous materials activity.

This Recovery Support Function is located in the Services Branch of the Operations Section at the State Emergency Operations Center.

PRIMARY: Agency of Transportation

SUPPORT: Agency of Natural Resources, Department of Health

Applicable Federal RSF – INFRASTRUCTURE SYSTEMS RECOVERY SUPPORT FUNCTION (UNITED STATES CORPS OF ENGINEERS)

8. Agricultural Restoration Task Force

This Recovery Support Function is responsible for tracking and assisting with agricultural/farm impacts (direct and economic), and agricultural/farm requests for assistance.

This Recovery Support Function is located in the Services Branch of the Operations Section at the State Emergency Operations Center.

PRIMARY: Agency of Agriculture, Food and Markets

Applicable Federal RSF – NONE

9. Donations/Volunteer Management Task Force

This Recovery Support Function is responsible for tracking the status of and assisting with donations and volunteers.

This Recovery Support Function is located in the Logistics Section at the State Emergency Operations Center.

PRIMARY: Department of Buildings and General Services, SerVermont

Applicable Federal RSF – NONE