



STATE EMERGENCY RESPONSE COMMISSION

Regular Meeting

Date: Wednesday, February 16th 2022

Time: 10 AM-12 PM

Location: Microsoft Teams

1. Call to Order - (Chair, Kim Lapierre)
2. Additions or Deletions to the Agenda – (Chair, Kim Lapierre)
 - a. None voiced.
3. Roll Call – (Conducted by Liz Rowell, VEM)

Name & Seat	Present	Absent
Kim Lapierre, Chair – Transportation Entity Reporting Chemicals	X	
Erica Bornemann, Secretary – Vermont Emergency Management	X	
Patrick McLaughlin - Department of Public Safety	X	
Tim Cropley - Agency of Natural Resources	X	
Andy Shively - Agency of Transportation		X
Department of Health – Dan Batsie		X
Annie MacMillan - Agency of Agriculture, Food, and Markets	X	
Dan Whipple - Department of Labor	X	
Mike Desrochers – Division of Fire Safety		X
Carl Rogers - Local Government	X	
Erik Rosenbauer – Local Emergency Planning Committee (LEPC)	X	
Victoria Littlefield, Co-Chair - Regional Planning Commission (RPC)	X	
Christopher Dube - Fire Service	X	
Law Enforcement (vacant)		
Prescott Nadeau - Emergency Medical Service (EMS)		X
Kate Hammond – Hospitals	X	
Entity Reporting Extremely Hazardous Substances (vacant)		X

4. Members of the public : Michael Skaza, Kristan Langlois, Wayne Lalicon, Scott Jobless, Krista Houck, Allison Stohl, Christine Forde, Pam Brangan, Mike Touchette, Jonathan De La Bruere
5. Approval of Regular Meeting Minutes from November 17th – (Vote Required)
 - a. Motion to approve: Dan Whipple ; Seconded by Erik Rosenbauer, Meeting minutes approved unanimously
6. Presentation: Innovative Emergency Management Update (Scott Jobless)
 - a. Presented an update from IEM:
 - i. Original Scope of work included LEPC Plan with County Annex Template.
 - ii. Revised SOW includes LEPC Plan with 14 Baseline County Annexes.



- iii. EPCRA and Vermont Statute 20 V.S.A. 32 requirements will be met based on existing County and 2021 Tier II data.
 - iv. Certain EPCRA and Vermont Requirements will not be fulfilled due to lack of information and level of efforts.
 - v. Contract End date changed from December 31, 2022 to August 31, 2022.
 - vi. Work excluded from SOW
 1. Facility coordinators contact information
 2. Facility emergency response procedures
 3. Vulnerable zone calculations
 4. Evacuation Routes and Plans
 - vii. Deliverable 1: Conduct LEPC Response Plan Gap Analysis and Needs Assessment (Complete)
 - viii. Deliverable 2: Statewide LEPC Plan and Baseline County Annexes (Ongoing-anticipate County annexes to be complete March 31, 2022.
 - ix. HAZMAT Web GIS Map Integration Overview
 - x. Deliverable 3: Revise and Update Vermont's Hazardous Materials Response Annex (In progress)
7. Presentation: Tier II Portal Demonstration / Update – (Chief Patrick McLaughlin)
- a. Provided a demonstration of the of the Tier II portal, including the payment feature.
8. Team Reports
- a. Tier II Submissions/Financial Report & HAZMAT Team Report – (Chief Patrick McLaughlin, Division of Fire Safety)
 - i. Membership- 29 Total employees, 1 open position.
 - ii. Training- Has been paused until February 13th, 2022, resumption after that.
 - iii. 11 Incidents for 2022 thus far.
 - iv. Equipment: Mercury meter out for calibration, one has returned from calibration.
 - b. Agency of Natural Resources (ANR) Spill Team Calls – (Tim Cropley, ANR)
 - i. Summary of the spills. Available upon request.
 - c. Fire Academy Updates – (Michael Skaza)
 - i. Peter Lynch has stepped down, Michael Skaza will be the interim chief.
 - ii. Hired a new full time training coordinator.
 - iii. Open full time Administrative Assistant position.
 - iv. Completed the reaccreditation process in January.
 - v. Many training opportunities available on their website.
9. Committee Reports
- a. Finance Committee Report (Rhonda Camley/ or Finance Representative)
 - i. No updates.
 - b. LEPC Report (Tory Littlefield)
 - i. Working on getting a contractor up and running to get LEPC meeting going.
 - ii. Kim and Tory are invited to speak at the National SERC meeting and will be presenting on the statewide LEPC consolidation.



10. Public Comments – (Chair, Kim Lapierre)

a. None.

11. Adjourn

a. Motion to Approve: Dan Whipple, Seconded: Patrick Mclaughlin

Next Regular Meeting: Wednesday, May 18th, 2022

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