|  |
| --- |
| Moon over the mountain 1Vermont Department of Public SafetySubaward Application |
|  | Submit to:Department of Public SafetyFinancial Office45 State DriveWaterbury, VT 05671-1300 | Not later than:**September 04, 2019** |
| 1. Applicant Information and Identification: |  |
| Applicant Agency: |  |  |
| Address: |  |
|  |  | County: |  |
| Authorizing Official: |  | Title: |  |
| Signature: |  |
| Project Director: |  | Title: |  |  |
| Telephone: |  | Fax: |  |
| E-Mail: |  |
| Federal Tax Id #: |  | DUNS#: |  | Expiration: |  |  |
| Vermont Business Account Number |  |
| Fiscal Entity: |  |
| Address: |  |
|  |  |
| Fiscal Year: |  | Start: |  | End: |  |  |
| Fiscal Agent:  |  | Title: |  |
| Signature: |  |  Email: |  |
| Proposed Budget Summary |  | TOTAL |  |
| Salaries and Benefits | $ |  |
| Contractual | $ |  |
| Supplies | $ |  |
| Travel and Mileage | $ |  |
| Equipment | $ |  |
| Other Direct Costs | $ |  |
| Indirect Costs | $ |  |
| Total Expenses | $ |  |
|   |

# Grant Application Cover Sheet Guidelines for Subaward of Federal Funds

1. Cover Sheet: Make sure all fields are complete. Your fiscal agent should have the DUNS number, expiration date and Vermont Business Account Number. If your agency or nonprofit does not have a DUNS (Data Universal Numbering System) number, go to Dun and Bradstreet’s website and obtain a DUNS <https://www.dandb.com/free-duns-number/> after your DUNS is activated then you need to register your DUNS in the System for Award Management website at <https://www.sam.gov/portal/SAM/#1>. There are tabs on the site you may find helpful. There is no cost to register at D&B and SAM. If your business is not required to have a Vermont Business Account Number place “Not Required” in the line provided. Please include this coversheet with your application and supporting documents.