Vermont Emergency Management

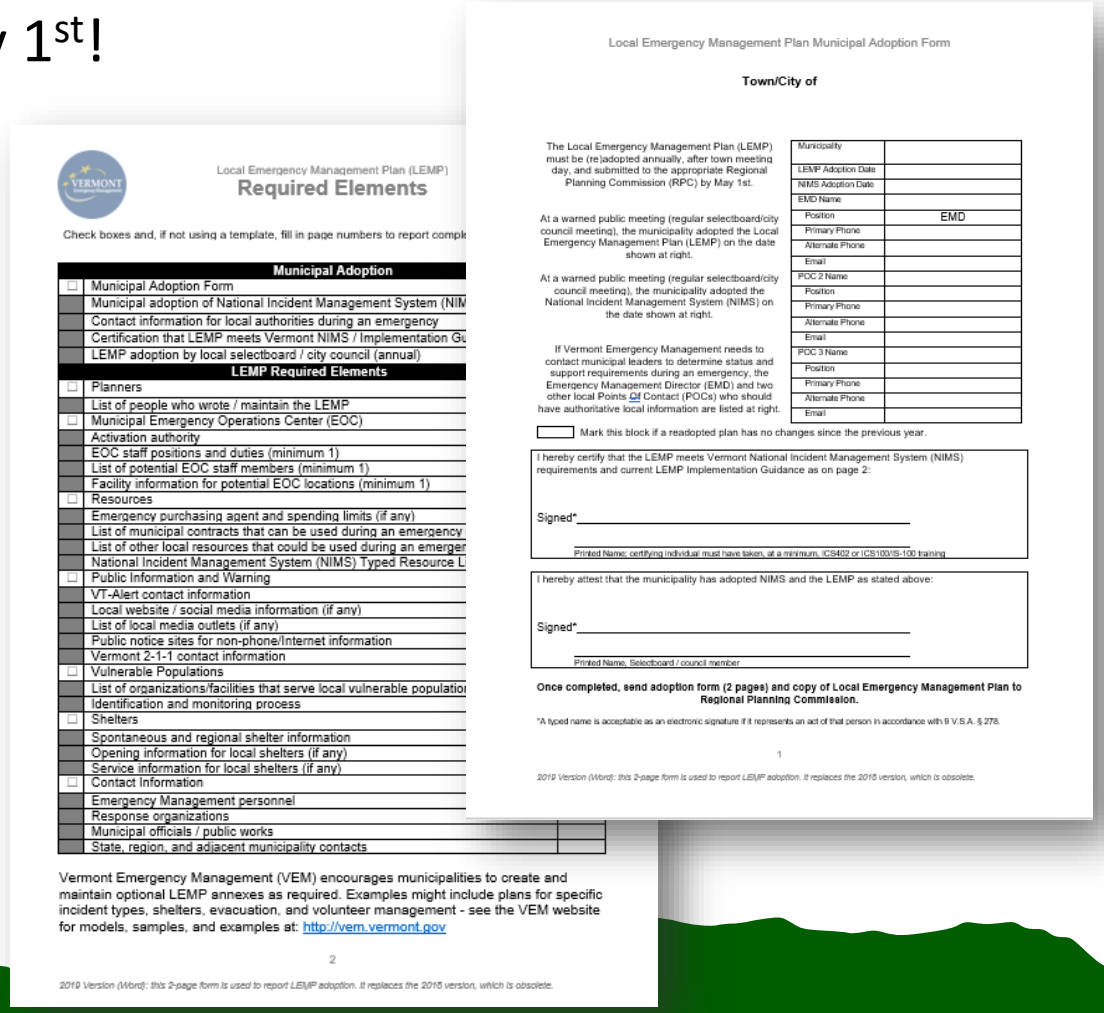
COVID-19

- Focus: Spring Floods/Ice Jams
- Up-to-date guidance: https://vem.vermont.gov/coronavirus
- *Schools (as buildings) could still be used as emergency shelters as designated in your Local Emergency Management Plans. In a situation where a shelter needs to be opened, the town should make sure its emergency location adheres to social distancing guidelines.*
- *Prior to the commencement of each work shift, pre-screening, including temperature checks and a health survey, shall be required to verify each employee has no symptoms of respiratory illness (fever, cough, and/or shortness of breath). For more information, refer to the Agency of Commerce and Community Development guidance.*

Local Emergency Management Plan

Due May 1st!

- Your plan should address:
  - Local agency and private sector stakeholders
  - Public Information/Warning
  - Local Emergency Operations Center (EOC)
    - Organization
    - Resourcing
  - Vulnerable Populations
  - Significant Threats and Hazards
  - High Risk Areas
  - Shelter Locations
  - Evacuation Process
  - Required: Municipal Adoption Form & LEMP



Local Emergency Management Plan (LEMP)
Required Elements

Check boxes and, if not using a template, fill in page numbers to report compl

	Municipal Adoption
☐	Municipal Adoption Form
	Municipal adoption of National Incident Management System (NIM
	Contact information for local authorities during an emergency
	Certification that LEMP meets Vermont NIMS / Implementation Gu
	LEMP adoption by local selectboard / city council (annual)
	LEMP Required Elements
☐	Planners
	List of people who wrote / maintain the LEMP
☐	Municipal Emergency Operations Center (EOC)
	Activation authority
	EOC staff positions and duties (minimum 1)
	List of potential EOC staff members (minimum 1)
	Facility information for potential EOC locations (minimum 1)
☐	Resources
	Emergency purchasing agent and spending limits (if any)
	List of municipal contracts that can be used during an emergency
	List of other local resources that could be used during an emerger
	National Incident Management System (NIMS) Typed Resource L
☐	Public Information and Warning
	VT-Alert contact information
	Local website / social media information (if any)
	List of local media outlets (if any)
	Public notice sites for non-phone/Internet information
	Vermont 2-1-1 contact information
☐	Vulnerable Populations
	List of organizations/facilities that serve local vulnerable populatio
	Identification and monitoring process
☐	Shelters
	Spontaneous and regional shelter information
	Opening information for local shelters (if any)
	Service information for local shelters (if any)
☐	Contact Information
	Emergency Management personnel
	Response organizations
	Municipal officials / public works
	State, region, and adjacent municipality contacts

Vermont Emergency Management (VEM) encourages municipalities to create and maintain optional LEMP annexes as required. Examples might include plans for specific incident types, shelters, evacuation, and volunteer management - see the VEM website for models, samples, and examples at: http://vem.vermont.gov

2

2019 Version (Word): this 2-page form is used to report LEMP adoption. It replaces the 2015 version, which is obsolete.

Local Emergency Management Plan Municipal Adoption Form

Town/City of

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the appropriate Regional Planning Commission (RPC) by May 1st.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the Local Emergency Management Plan (LEMP) on the date shown at right.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the National Incident Management System (NIMS) on the date shown at right.

If Vermont Emergency Management needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local Points Of Contact (POCs) who should have authoritative local information are listed at right.

Municipality	
LEMP Adoption Date	
NIMS Adoption Date	
EMD Name	
Position	EMD
Primary Phone	
Alternate Phone	
Email	
POC 2 Name	
Position	
Primary Phone	
Alternate Phone	
Email	
POC 3 Name	
Position	
Primary Phone	
Alternate Phone	
Email	

☐ Mark this block if a readopted plan has no changes since the previous year.

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:

Signed*_____

Printed Name; certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP as stated above:

Signed*_____

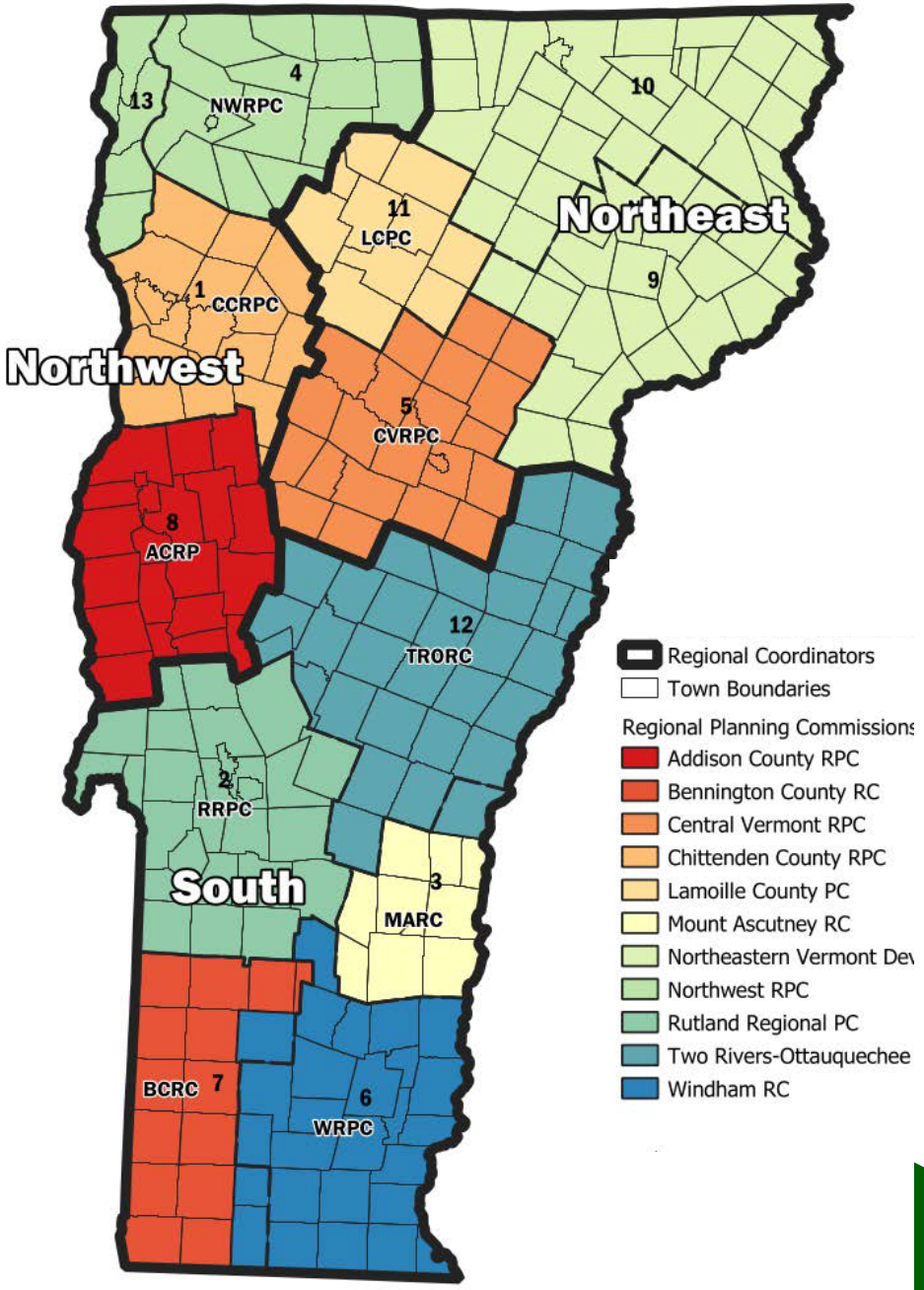
Printed Name, Selectboard / council member

Once completed, send adoption form (2 pages) and copy of Local Emergency Management Plan to Regional Planning Commission.

*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.

1

2019 Version (Word): this 2-page form is used to report LEMP adoption. It replaces the 2015 version, which is obsolete.



Regional Coordinators

Northwest: Max Kennedy

- Contact: Emily Harris

Northeast: Harry Schoppmann

Southern: Rich Cogliano

VEM Watch Officer Program

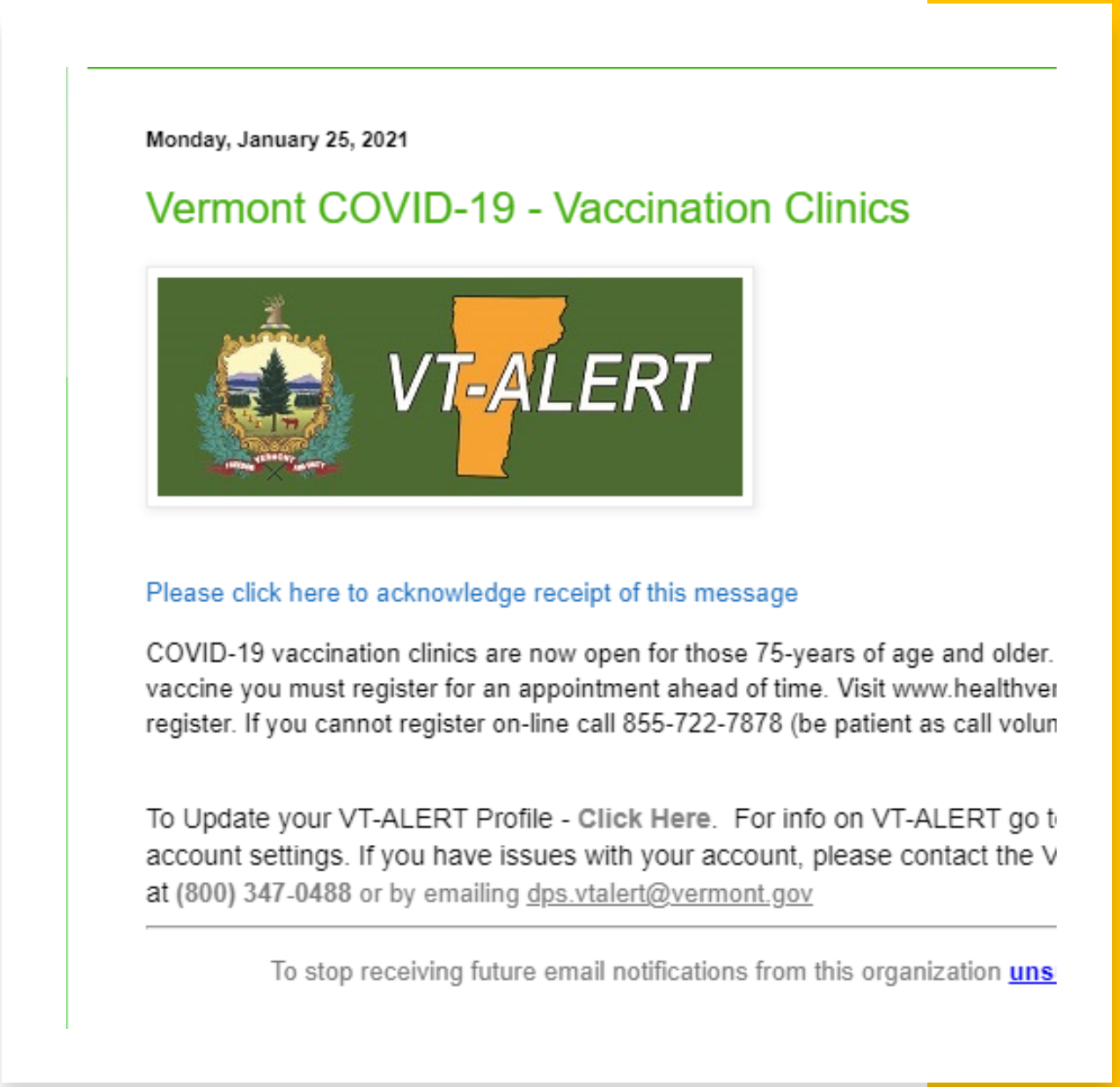
Watch Officer on duty 24/7
1-800-347-0488
Resource Coordinator for:

- **State Teams**
  - Swiftwater / Flood Response
  - HAZMAT
- **Sandbag Caches**
- **Assists with Messaging the Public**
  - VT ALERT
  - Social Media
  - Press Releases

VT ALERT – Guidelines and Usage

VT ALERT is a statewide, all hazards, alerting system
Currently used by 61 municipalities, 29,814 registered users,156,266 residential E911 lines and 267,659 business E911 lines.

- **What will VT ALERT provide subscribers?**
  - Location specific alerts based on subscriber chosen areas
  - Specific types of alerts chosen by the subscriber
  - Timely updates of important emergency situations
  - Alerts communicated on devices the subscriber has specified
  - Accurate and authorized alerts pertinent to Vermonters
  - The ability to prioritize notifications by specifying the order of communication type and method
- www.vtalert.gov



Monday, January 25, 2021

Vermont COVID-19 - Vaccination Clinics

VT-ALERT

Please click here to acknowledge receipt of this message

COVID-19 vaccination clinics are now open for those 75-years of age and older.
vaccine you must register for an appointment ahead of time. Visit www.healthver
register. If you cannot register on-line call 855-722-7878 (be patient as call volun

To Update your VT-ALERT Profile - **Click Here**. For info on VT-ALERT go t
account settings. If you have issues with your account, please contact the V
at (800) 347-0488 or by emailing dps.vtalert@vermont.gov

To stop receiving future email notifications from this organization uns

Reporting Damage and Current Status

- Local Liaisons contact municipalities.
  - RPCs coordinate with VTrans District Technicians
  - RPCs submit damage information to VEM/SEOC
- Residents encouraged to contact VT211 with residential damage information.
- State estimates if there is enough damage to request an emergency or major disaster declaration.