State Emergency Response Commission (SERC)
Finance Subcommittee Meeting
Tuesday, January 23, 2018 – 09:00 AM

Subcommittee Members Attending

- Kim Lapierre – Chair, Finance Subcommittee - Suburban Propane
- John Berino – University of Vermont Medical Center
- Rhonda Camley – Non-Voting Member - Department of Public Safety
- Josh Cox – Non-Voting Member – Vermont Emergency Management

Subcommittee Members Absent

- Robert Gowans – Montpelier Fire Department

Call to Order – 09:22 AM

Introductions
Public Comments – none

Minutes from Jan. 4, 2018 approved unanimously.

Kim briefed the group on her meeting with Todd Cosgrove to discuss GIS mapping of EHS facilities and ideas for the LEPC Workshop in February. The subcommittee reviewed this EHS facility layer for Vermont in Google Earth.

There was some discussion regarding the date of the planned LEPC Workshop and the date of February 12 and February 15 was discussed. John Berino was going to check with CVMC to see if they had a conference room available either of those nights. Monday, February 12, 2018 – 6:30PM to 9:00PM was decided on as the date and time for the LEPC Workshop. Location is the Central Vermont Medical Center (130 Fisher Rd., Berlin, VT 05602).

The Rutland Regional Emergency Management Guide (provided by the Rutland Regional Planning Commission) was discussed. This guide appears to be all hazards and the subcommittee discussed that guidance needs to be developed for the LEPCs that an all hazards plan is not what is required under federal and state statutes. The workshop will need to educate LEPCs what exactly the Hazardous Materials Emergency Response Plan is and is not.

LEPCs should be given the following guidance on drafting their local emergency planning committee response plan:

1. A list of reporting EHS facilities should be drafted.
2. This list should be mapped in GIS format.
3. Work with each EHS facility coordinator to determine which transportation routes the EHSs are taking to and from the reporting facility.

Meeting Adjourned 11:53 AM

Next SERC Finance Subcommittee Meeting: **Tuesday January 23rd, 2018 at 9:00 A.M. at the Department of Public Safety Headquarters, 45 State Drive, 3rd Floor Conference Room, Waterbury, VT 05671.**

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